



GUJARAT VIDYAPITH: AHMEDABAD - 380 014
(Deemed to be University Established under Section 3 of the UGC Act, 1956
vide Notification No.F.10-20/62-U2 of the Govt. Of India)
Accredited Grade "A" by NAAC

Advertisement No. 09-2018-2019

Gujarat Vidyapith was founded by Mahatma Gandhi in 1920 and is a Deemed University since 1963. Main objectives of the Vidyapith are to impart higher education for preparing grass root workers with character and competency, and educate them for movements connected with social reconstruction in the country. Adherence to truth and non-violence, participation in productive work with a sense of dignity of labour, respect for all religions, creed and communities, social and economic equity, and above all priority for rural reconstruction are emphasized in all curricula. Education is largely imparted in mother-tongue i.e. Gujarati. Teaching, learning and guiding in Hindi and English are allowed.

Applications in prescribed format are invited for the following Non-teaching and Assistant Librarian posts. Interested candidates may apply online along with Application fees through SBI I-collect of Rs.400/- for unreserved/OBC category candidates (Rs.200/- for SC/ST/PwD category candidates) or by demand draft of Rs.400/- for unreserved/OBC category candidates (Rs.200/- for SC/ST/PwD category candidates) in favour of 'Registrar, Gujarat Vidyapith, Ahmedabad'.

The candidates will have to fill in the application format on-line (*which shall be available on website from 01/01/2019, 11:00 a.m. to 15/01/2019, 6:00 p.m.*) on the Gujarat Vidyapith's web-site (www.gujaratvidyapith.org; www.gujaratvidyapith.ac.in) and the print of the filled-in application format is to be routed through proper channel, wherever applicable, to the "Registrar, Gujarat Vidyapith, Ashram Road, nr. Income tax, Ahmedabad- 380 014, along with the details of the payments made for the fees (SBI I-collect receipt/DD) and self-attested photocopies of all certificates/testimonials along with a self-addressed and stamped envelope (23x10 cm) worth Rs.10/- be sent only by RPAD to the Registrar on or before 21st January, 2019.

1. Name of Post Group-A: Registrar- 01 (unreserved),

For Direct Recruitment:

Tenure: Five years (Eligible for re-appointment on similar terms) or till attaining the age of 62 years, whichever comes earlier.

Pay Matrix: Academic Level 14- Rs.1,44,200-2,18,200

Age: Maximum 58 Years (inclusive of all relaxations).

Eligibility Criteria:

Educational and other Qualifications

Essential:

- (i) Master's degree with at least 55% of marks or its equivalent grade in a point scale wherever grading system is followed.
- (ii) At least 15 years of experience as Assistant Professor in Academic Level 11 and above or with 8 years of service in Academic Level 12 and above including as Associate Professor along with experience in educational administration.

Or

Comparable 15 years' experience in research establishment and/or other institutions of higher education.

Or

Fifteen years of administrative experience, of which 08 years should be as Deputy Registrar in Academic Level 12 or in an equivalent post in Academic Level 12.

Desirable:

- (i) Experience of working in a Gandhian institution and/or having good knowledge of Gandhian philosophy.
- (ii) Experience of working in a Trust.

For Deputation: On deputation in case suitable candidates for direct recruitment are not available.

Officers holding analogous post in Academic Level 14- Rs.1,44,200-Rs.2,18,200 in a University/Institute or Officers possessing qualification and experience, as prescribed for direct recruits; as per Govt. of India Rules for Deputation.

The period of deputation will be one year, extendable by two more years on similar terms.

2. Name of Post Group-A: Finance Officer- 01 (unreserved)

For Direct Recruitment:

Tenure: Five years (Eligible for re-appointment on similar terms) or till attaining the age of 62 years, whichever comes earlier.

Pay Matrix: Academic Level 14- Rs.1,44,200-2,18,200

Age: Maximum 58 Years (inclusive of all relaxations).

Eligibility Criteria:

Educational and other Qualifications

Essential:

- (i) Master's Degree in Commerce/MBA (Finance) with at least 55% of marks or equivalent in a point scale wherever grading system is followed.
- (ii) At least 15 years of experience as Assistant Professor in Academic Level 11 and above or with 8 years of service in Academic Level 12 and above including as Associate Professor along with experience in educational administration,

Or

Comparable 15 years' experience in research establishment and/or other institutions of higher education or in Indian Audit and Accounts Services

Or

Fifteen years of administrative experience, of which 08 years should be as Deputy Registrar in Academic Level 12 or in an equivalent post in Academic Level 12.

Desirable:

- (i) CA or ICWA.
- (ii) Experience of working in a Gandhian institution and/or having good knowledge of Gandhian philosophy.

For Deputation: On deputation in case suitable candidates for direct recruitment are not available.

Officers preferably from the Indian Audit and Accounts Services or other similar organized Service in Central/State Government or Officers holding analogous post in Academic Level 14 - Rs.1,44,200- Rs. 2,18,200 in a University/Institute University System/other organization; as per Govt. of India Rules for Deputation.

The period of deputation will be one year, extendable by two more years on similar terms.

3. Name of Post Group-A: Internal Audit Officer-01 (On Deputation basis only)

Pay Matrix: Pay Level 12 - Rs. 78,800-2,09,200.

Age: The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

Eligibility Criteria:

Essential Qualifications:

Officers from Indian Audit and Accounts Service or other organized service of Central/State Government in the Pay Matrix Level 12 - Rs. 78,800-2,09,200; as per Govt. of India Rules for Deputation.

Tenure: The period of deputation will be one year, extendable by two more years on similar terms, subject to the age of superannuation i.e.60 years.

4. Name of Post Group-A: Deputy Registrar- 02

1. Unreserved-01 (On deputation basis only)

2. OBC-01.

Pay Matrix: Academic Level 12 - Rs. 78,800-2,09,200.

Age: Not exceeding 48 years (relaxable for OBCs category in accordance with the Govt. of India orders).

Eligibility Criteria:

Educational and other Qualifications

Essential:

(i) Master's degree with at least 55% of marks or an equivalent grade in a point scale wherever grading system is followed.

(ii) Nine years of experience as Assistant Professor in the Academic Level 10 and above with experience in educational administration.

OR

(iii) Comparable experience in research establishment and/or other institutions of higher education.

OR

(iv) Five years of administrative experience as Assistant Registrar in Academic Level 10 or in an equivalent post in Academic Level 10.

Desirable:

(i) Experience in areas like Administration, Finance & Accounts, Establishment or Examination in Central/State Government, Universities or other organizations under State/Central Government.

(ii) Experience of working in a Gandhian institution and/or having good knowledge of Gandhian philosophy.

For Deputation:

Officers from the Central/State Government, Universities and other autonomous organizations holding analogous posts on regular basis with 5 years' regular service in Academic Level 10.

OR

Assistant Registrar from the Central/State Government, Universities holding analogous posts on regular basis with 5 years regular service in Academic Level 10.

(The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.)

5. Name of Post Group-A: Assistant Registrar- 01 (unreserved)

Pay Matrix: Academic Level 10 - Rs. 56,100-1,77,500.

Age: Not exceeding 35 years.

Eligibility Criteria:

Educational and other Qualifications

Essential:

- (i) Master's degree with at least 55% of marks or an equivalent grade in a point scale wherever grading system is followed.
- (ii) 3 years of experience in the Pay Matrix- Pay Level 07 in areas like Administration/Finance & Accounts, Establishment/ Examination in Central/ State Government, Universities or other organizations under State/Central Government.

Desirable:

- (i) Working knowledge of computer.
- (ii) Experience of working in a Gandhian institution and/or having good knowledge of Gandhian philosophy.

6. Name of Post Group-A: Programmer 01 (unreserved)

Pay Matrix: Pay Level 10 - Rs.56,100-1,77,500.

Age: Not exceeding 35 years.

Eligibility Criteria:

Educational and other Qualifications

Essential:

Second Class B.E./B.Tech. (Computer Science & Technology / Information Technology) or equivalent with three years' relevant experience.

OR

Second Class Master in Computer Applications (MCA) with two years of relevant experience.

OR

Second Class M.Sc. (Computer Science/ Information Technology) from a recognised University / Institute with two years of relevant experience.

Desirable:

- (i) At least two years' experience of Programming and Networking in relevant field.
- (ii) Experience of working in a Gandhian institution and/or having knowledge of Gandhian philosophy.

7. Name of Post Group-A: Assistant Librarian (unreserved-05, OBC-01)

Pay Matrix: Academic Level 10 - Rs. 57,700-1,82,400.

Eligibility Criteria:

Educational and other Qualifications

Essential:

- i) A Master's Degree in Library Science, Information Science or Documentation Science or an equivalent professional degree, with at least 55% marks (or an equivalent grade in a point -scale, wherever the grading system is followed)
- ii) A consistently good academic record, with knowledge of computerization of a library.
- iii) Besides fulfilling the above qualifications, the candidate must have cleared

the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be: Provided that the, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree, and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfilment of the following conditions:-

- a) The Ph.D. degree of the candidate has been awarded in the regular mode.
- b) The Ph.D. thesis has been evaluated by at least two external examiners;
- c) Open Ph.D. viva voce of the candidate has been conducted;
- d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;
- e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored /funded/supported by the UGC/ICSSR/CSIR or any similar agency.

Note:

- (i) The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.
- (ii) NET/SLET/SET shall also not be required for candidates in such Master's Programmes for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

8. Name of Post Group-B: Section Officer- 02 (unreserved)

Pay Matrix: Pay Level 07 - Rs. 44,900-1,42,400.

Age: Not exceeding 30 years

Eligibility Criteria:

Educational and other Qualifications

Essential:

- (i) Bachelor's degree from a recognized University with working knowledge of computer
- (ii) 5 years' experience as Assistant Section Officer/Assistant or equivalent in Pay Matrix- pay level 06 in the Central/State Government/ PSU/Statutory/ Autonomous Bodies.

Desirable:

- (i) Master's degree from a recognized Institution/ University.
- (ii) Experience of working in a Gandhian institution and/or having knowledge of Gandhian philosophy.

9. Name of Post Group-B: Assistant- 02 (unreserved)

Pay Matrix: Pay Level 06 - Rs. 35,400-1,12,400.

Age: Not exceeding 30 years

Eligibility Criteria:

Educational and other Qualifications

Essential:

- (i) Bachelor's degree from a recognized University.
- (ii) 5 years' experience as UDC or equivalent in Pay Matrix Pay Level 4 in the Central/State Government/ PSUs/ Statutory Autonomous Bodies.
- (iii) Working knowledge of computer.

Desirable:

Experience of working in a Gandhian institution and/or having knowledge of Gandhian philosophy.

10. Name of Post Group-B: Personal Assistant- 02 (unreserved-01 and PwD [(C) OL, BL, OA, B, LV]-01).

Note: OL= One Leg, BL=Both Leg, OA= One arm, B=Blind, LV= Low Vision.

Pay Matrix: Pay Level 06 - Rs. 35,400-1,12,400.

Age: Not exceeding 30 years (relaxable for PWDs category in accordance with the Govt. of India orders).

Eligibility Criteria:

Educational and other Qualifications

Essential:

- (i) A Bachelor's degree in any discipline from any recognised University/Institute.
- (ii) Two years' experience as Stenographer in Pay Matrix level 4 in a University / Research establishment / Central / State Govt. / PSU / autonomous body.
- (iii) Skill Test Norms on Computer:
Dictation: 10 minutes @ 100 w.p.m.
Transcription: 40 minutes (English) and 55 minutes (Gujarati).

Desirable:

Experience of working in a Gandhian institution and/or having knowledge of Gandhian philosophy.

11. Name of Post Group-B: -Senior Technical Assistant 02 (unreserved)

Pay Matrix: Pay Level 06 - Rs.35,400-1,12,400.

Age: Not exceeding 30 years.

Eligibility Criteria:

Educational and other Qualifications

(1) For Computer-related posts- 01 post

Essential:

2nd Class B.E./B.Tech. (Computer Science & Technology / Information Technology) or MCA or equivalent from a recognised University / Institute, with two years' experience in programming and networking or related field.

OR

2nd Class M.Sc. (Computer Science/ Information Technology) from a recognised University / Institute, with two years' experience in programming and networking or related field.

OR

2nd Class BCA or equivalent from a recognised University / Institute, with five years' experience in programming and networking or related field.

Desirable:

- (i) Networking certification
- (ii) Trouble shooting and field experience
- (iii) Experience of working in a Gandhian institution and/or having knowledge of Gandhian philosophy.

(2) For Microbiology Department: 01 post

Essential:

Master's Degree in Microbiology with 2nd class or equivalent grade from a recognized University/Institute.

Desirable:

Experience of working in a Gandhian institution and/or having knowledge of Gandhian philosophy.

12. Name of Post Group-C: Technical Assistant- 10 (unreserved-07, ST-02, OBC-01)

Pay Matrix: Pay Level 05 - Rs.29,200-92,300.

Age: Not exceeding 25 years

(relaxable for STs/OBCs category in accordance with the Govt. of India orders)

Eligibility Criteria:

Educational and other Qualifications

(1) For Computer Subject posts: 07 posts

Essential:

2nd Class B.E./B. Tech. (Computer Science or Information Technology) / BCA/PGDCA or equivalent from a recognised University / Institute.

Desirable:

At least two years' experience in Programming and Networking.

(2) For Microbiology Department: 03 posts (Microbiology-01, B.voc-01 and Chemistry-01)

Essential:

Graduate in Microbiology/Chemistry from recognized University/Institute. A candidate possessing Master's degree/Post-Graduate Diploma in relevant subject will be preferred.

13. Name of Post Group-C: Stenographer- 04 (unreserved-02, ST-01, OBC-01)

Pay Matrix: Pay Level 04 - Rs.25,500-81,100.

Age: Not exceeding 25 years

(relaxable for STs/OBCs category in accordance with the Govt. of India orders)

Eligibility Criteria:

Educational and other Qualifications

Essential

- (i) A Bachelor's Degree from recognized University.
- (ii) Skill test norms: Dictation: 10 minutes @ 80 words per minute;
Transcription: 50 minutes (English) and 65 minutes (Gujarati) on Computer.

Desirable:

Experience of working as Stenographer

14. Name of Post Group-C: Upper Division Clerk (UDC) 02 Posts (OBC-01, Unreserved-01)

Pay Matrix: Pay Level 04 - Rs.25,500-81,100.

Age: Not exceeding 25 years

(relaxable for OBCs category in accordance with the Govt. of India orders)

Eligibility Criteria:

Educational and other Qualifications

Essential:

- (i) Graduate in any discipline from a recognized University.
- (ii) Two year's experience in Pay Matrix Pay Level 02 as Jr. Office Assistant/ Jr. Assistant/LDC/Computer Operator/ Data Entry operator in the Central/ State organization /University institute, funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.
- (iii) Typing skill in Gujarati and English on computer.

15. Name of Post Group-C: Lower Division Clerk (LDC) 15 Posts (PwD [(C) OA, OL, OAL, BL, B, I, V, HH]-01, ST-04, OBC-03, Unreserved-07).

Note: OA= One arm, OL= One Leg, OAL=One Arm and One Leg, BL=Both leg, B=Blind, LV= Low Vision, HH- Hearing Impaired.

Pay Matrix: Pay Level 02 - Rs.19,900-63,200.

Age: Not exceeding 25 years (relaxable for STs/OBCs/PWDs categories in accordance with the Govt. of India orders).

Eligibility Criteria:

Educational and other Qualifications

Essential:

- (i) Graduate in any discipline or equivalent from a recognized University/Institute.
- (ii) Skill Test Norms: Typing speed of 30 words per minute in Gujarati or 35 words per minute in English on Computer.

Desirable:

Candidates qualifying for typing in English should have ability to type in Gujarati.

16. Name of Post Group-C: Driver-02 (unreserved-02)

Pay Matrix: Pay Level 02 - Rs.19,900-63,200.

Age: Not exceeding 25 years

Eligibility Criteria:

Educational and other Qualifications

Essential:

- (i) 12th Pass from any recognised Board
- (ii) Possession a Valid Driving License for Light, Medium & Heavy Vehicles issued by the competent authority, having no adverse endorsement.
- (iii) Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles).
- (iv) Experience of driving motor vehicles for at least 3 years after obtaining valid driving license.

Desirable:

Three years' service as Home Guard or Civil Defence volunteer.

17. Name of Post Group-C: MTS (Library Attendant)-05 (unreserved-04 and OBC-01)

Pay Matrix: Pay Level 01 - Rs.18,000-56,900.

Age: Not exceeding 25 years

(relaxable for OBCs category in accordance with the Govt. of India orders).

Eligibility Criteria:

Educational and other Qualifications

Essential:

- i) 10+2 or its equivalent examination from a recognized Board.
- ii) Certificate course in Library Science from a recognized Institution.

Desirable:

- (i) Two years of experience in a University / College / Educational Institution / Library.
- (ii) Basic knowledge of computer

18. Name of Post Group-C: Multi-Tasking Staff (MTS) under various department -15

(PwD [(C) OA, OL, B, LV, HH]-01, unreserved-09, OBC-02, ST-03)

Note: OA= One arm, OL= One Leg, B=Blind, LV= Low Vision, HH- Hearing Impaired.

Pay Matrix: Pay Level 01 - Rs.18,000-56,900.

Age: Not exceeding 25 years

(relaxable for ST's/OBCs/PWDs categories in accordance with the Govt. of India orders).

Eligibility Criteria:

Educational and other Qualifications

Essential:

- (i) Class 10th standard with minimum 50% marks from a recognized School/Board;

OR

ITI pass where technical qualifications are considered necessary.

- (ii) Should be multi-tasking with working experience in areas like typing/ operating computers/ photocopying/ binding/ plumbing/ cleaning/ gardening/ masonry/ carpentry/ dusting of offices/ library/ guest house/ pantry management, etc.

Desirable:

Working knowledge of Gujarati or Hindi

Terms and Conditions of Recruitment

(1) The validity of the advertisement:

Gujarat Vidyapith (Deemed University) may ensure that the entire recruitment process starting from the issue of advertisement, conduct of written examination, skill test or holding of interview and skill test (wherever applicable) may be completed within six months.

(2) Application Form

- (a) Applications for all the posts shall be entertained only on the prescribed format (online or direct or both, as the case may be), along with the prescribed fee payable in favour of the Registrar, Gujarat Vidyapith, Ahmedabad, through Bank Draft.

- (b) Receipt of applications after the closing date: The closing date for

receipt of applications shall ordinarily be 30 days from the date of release of the advertisement.

- (c) The application should be addressed to "The Registrar, Gujarat Vidyapith, Ahmedabad" in a closed cover, super scribed as "Application for the post of (in CAPITAL letters)....." WITH SELF-ATTESTED PHOTOCOPIES OF ALL CERTIFICATES AND SHOULD BE SENT ONLY BY R.P.A.D.
- (d) **Holding of Written/Skill Tests:** While filling up the posts under direct recruitment, the University shall hold the written and/or skill tests for Group "B", and "C" posts, to be decided by the Vice Chancellor. The written tests may comprise Reasoning Ability, Simple Arithmetic, knowledge of the Establishment Rules, Accounts, Examinations, General Knowledge, Language proficiency in English, Hindi and Gujarati, wherever applicable, noting and drafting, and/or skill-tests required for the concerned post, or any other type of tests depending upon the job requirements to be decided by the University, and also knowledge of Gandhian philosophy. The University may conduct a qualifying test consisting of objective-type questions, and descriptive test followed by skill test, so as to make a merit list of the selected candidates.
- (e) Relaxation in qualifying marks or any other relaxation in the aforesaid test, if any, for the reserved categories including candidates from PwD category shall be extended as per Government of India norms.

(3) Age Limit:

- (a) The upper age limit for various posts has been prescribed in respect of each post as per Recruitment Rules of the respective post. Notwithstanding this, the upper age limit or relaxation in the upper age limit for appointment will be as prescribed by the orders/regulations/norms issued by the University Grants Commission/Government of India from time to time.
- (b) The upper age limit, experience and educational qualifications etc. will be reckoned as on the crucial date which will be the closing date for the receipt of applications.

(4) Reservation of Posts

- (a) The candidates for the posts reserved for STs/OBCs/PwDs (PHs) categories shall be granted reservation/ relaxation/ concessions to these categories in recruitment rules pertaining to age, qualifying marks, experience, fees etc., in accordance with the orders/instructions of the University Grants Commission/Government of India on the subject, as prevalent from time to time.
- (b) The candidate belonging to the reserved categories must enclose attested photocopies of the caste certificate and/or medical certificate (pertaining to determination of minimum 40% of disability in case of PwD candidates) from the competent authority in the format prescribed by the Government of India, (for the current financial year wherever applicable)

failing which the application shall be rejected.

- (c) *Payment of TA:* The outstation SC/ST/PwD candidates shall be reimbursed to and fro rail fare (sleeper class) for self only by the shortest route only. In case any station is not connected by rail, ordinary bus fare shall be paid by the shortest route on production of relevant documentary evidence. The above-mentioned concessions shall not be admissible to those SC/ST/PwD candidates who are already in Central/State Government service/or holding any other employment under Government/ Government-aided Universities/ Autonomous Bodies/PSUs/ Local Governments/ Panchayats.

(5) General

- (a) Mere possession of eligibility conditions shall not entitle a candidate to be called for written/skill test (or interview, wherever applicable).
- (b) Candidate who is already in service shall submit his application through proper channel. However, he may send an advance copy of his application and in case his application is not forwarded due to whatever reasons till the time of written test or interview as the case may be, he/she, should produce a "No Objection Certificate" from the employer, failing which he shall not be allowed to appear at the test or interview, as the case may be.
- (c) The application for appointment on direct recruitment/deputation may be forwarded by the employer along with the Annual Performance Appraisal Reports (APARs) for the preceding five years and Vigilance Clearance Certificate, duly certified by the Competent Authority. It shall be the responsibility of the candidate to assess his own eligibility for the post for which he is applying for in accordance with the prescribed qualifications, experience, etc., and submit his application duly filled in, along with the desired information and documents as per the advertisement. Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to his disqualification. In case, it is detected at any point of time in future, even after appointment, that the candidate was not eligible or had furnished false information, his appointment shall be liable to termination forthwith as per this clause. This will be mentioned in the letter of offer and appointment clearly. In case of any ambiguity in the recruitment rules in general and eligibility in respect of any post, the decision of the Board of Management in this regard shall be final.
- (d) The person appointed against any post shall be governed by the Rules of the University and also the CCS (Conduct) Rules, 1964, the CCS (CCA) Rule, 1965 or any other rules of the Government of India, as amended from time to time and any other rule/resolution prescribed specifically for maintaining the conduct of the employees by the Board of Management of the University in consonance with the Government of India norms.
- (e) The appointment of a candidate shall be subject to verification of character and antecedents by the competent authority. Until the verification of character and antecedents report is received, the appointment shall be treated as provisional. In case the report with regard to his conduct, character, antecedents, etc., is found to be unsatisfactory, the appointment shall be cancelled / terminated forthwith.
- (f) The selected candidate shall produce a medical fitness certificate issued by a Government Hospital duly countersigned by the concerned civil surgeon.

- or the Medical Superintendent/Director of the concerned hospital for Group B and C post and certificate from the Medical Board issued by a Government Hospital for Group A post as the case may be prior to his joining. In cases where a person has already been examined by a Medical Board in respect of the previous appointment and if standard group of medical examination prescribed for the new post is the same, then he/she will not be required to undergo a fresh medical examination. For this purpose, the candidate will submit a copy of the medical certificate duly countersigned by the designated officer of the office/Institution where he has been serving prior to the appointment with Gujarat Vidyapith.
- (g) The terms and conditions of appointment shall be communicated to the candidate in the form of 'Offer of Appointment' to the selected candidates. If the candidate does not accept the terms and conditions mentioned in the offer of appointment within the stipulated time, the offer shall be treated as cancelled/withdrawn.
 - (h) The selected candidates shall be required to perform duties as per the Rules of the University, as amended from time to time. The University shall be free to assign any duty as per the exigency of the situation at any time even during non-working hours / holidays which the employee shall have to perform without fail to avoid any disciplinary action.
 - (i) The selected candidate shall be governed by the 'New Pension Scheme' of the Government of India as in force as amended from time to time. However, if the selected candidates entered into Central/State Government Services or in the services of Central/State Autonomous Body set up by the Central/State Government, as the case may be, on or before 31st December, 2003, satisfying the conditions laid down in Government of India, Department of Personnel & Administrative Reforms, O.M.No.28-10/84-Pension Unit dated 29th August, 1984 read with Department of Pensions and Pensioner Welfare, O.M. No.28-(10)/84-P&PW/Vol. II dated 7th February, 1986 as revised from time to time and are governed by the old pension scheme under Central Civil Services (Pension) Rules, 1972 or old Pension Scheme similar to Central Civil Services (Pension) Rules, 1972, they will continue to be governed by the old pension scheme. They will be eligible for counting of their past services for this purpose under Rule 26(2) of Central Civil Services (Pension) Rules, 1972 or under the provisions of O.M. dated 29th August, 1984 read with O.M. dated 7th February, 1986 subject to payment of pro-rata retirement benefits for their past services to this University and submission of technical resignation from the present employment in terms of Department of Pension & Pensioners Welfare O.M.No.28/30/2004- P&PW(B) dated 26th July, 2005 as modified vide O.M. of even no. dated 28th October, 2009 to take up the appointment offered by this University where pension scheme under Central Civil Services (Pension) Rules, 1972 already exists for employees who had entered into service on or before 31st December, 2003. Similarly, candidates coming from NPS and opting for continuity of earlier services shall have to facilitate for bringing contributions for said service will be the responsibility of the candidate concerned. Any further instructions issued from time to time by the Department of Pensions and Pensioners' Welfare of Government of India amending from time to time, the above instructions will be applicable for the purpose.
 - (j) The selected candidate shall be liable to serve anywhere within the jurisdiction of the University.

- (k) At the time of joining, an 'Undertaking' shall be executed between the University and the employee concerned for such categories of staff as provided by the University, and a copy of the same shall be deposited with the Registrar.
- (l) The University reserves the right to amend/withdraw the advertisement, either partly or wholly, at any time without assigning any reason which will be notified on the University website and Employment News only.
- (m) If the advertisement for any post is withdrawn by the University, the application fee collected from the candidates shall be refunded in full.
- (n) The University may draw a panel in form of a 'waiting list' to fill up a post, in the event of selected candidate regrets to join. The life of the wait listed candidate will be one year from the date of approval of Selection Committee recommendations.
- (o) The appointment of a candidate shall be subject to the verification of character & antecedents, caste certificate, certificate of disability, educational qualifications, experience, medical fitness, etc.
- (p) The candidates belonging to reserved category can apply for the unreserved posts however all the criteria as applicable to unreserved category posts will be applicable to all such candidates.
- (q) For Assistant Librarian posts, UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 and amended from time to time will be applicable mutatis mutandis.
- (r) Postal delay if any, shall not be entertained.
- (s) All delayed incomplete applications that are not in prescribed format shall be outrightly rejected and no intimation in this regard will be sent to the candidates.
- (t) The application format along with copy of fees e-Receipt for State Bank collect Payment or Demand draft details, self-attested photocopies of all certificates/testimonials alongwith a self-addressed and stamped envelope (23x10 cm) worth Rs.10/- should be sent only by R.P.A.D. so as to reach 'Registrar, Gujarat Vidyapeeth, Ashram Road, Nr. Income tax, Ahmedabad-380 014', on or before 21/01/2019.


 (Rajendra Khimani)
 Registrar

Place: Ahmedabad
 Date: 21/12/2018